



## Library Quick Tip

# FINDING AN ARTICLE Using a Citation

This tutorial will take about four minutes to complete. After viewing, you should be able to use a citation to find an article by:

- identifying the journal in which the article was published
- determining if the library provides access to the journal in print or through an online database
- accessing a journal in an online database and searching for an article



## Citation Styles

### **APA** (American Psychological Association)

Payne, D. A., & Johnson, J. M. (2005). Succeeding in graduate school online: Tips from successful students. *College Student Journal*, 39(1), 117-128.

### **Chicago** (Chicago Manual of Style)

Payne, Denise A., and Julie M. Johnson. 2005. Succeeding in graduate school online: Tips from successful students. *College Student Journal* 39, 1: 117-128.

### **CBE** (Council of Biology Editors)

Payne DA and Johnson JM. 2005. Succeeding in graduate school online: Tips from successful students. *College Student Journal* 39(1):117-128.

### **MLA** (Modern Language Association)

Payne, Denise A., and Julie M. Johnson. "Succeeding in Graduate School Online: Tips from Successful Students." *College Student Journal* 39.1 (2005): 117-28.

Many times, you will have the citation for an article in hand and need to track down the full-text of the article. The citation may be from a faculty member, a syllabus, or from the reference list of an article or book you've been reading.

For our demonstration, we're going to look for the article "Succeeding in Graduate School Online." Here, we've given the citation for this article using several different citation styles. You've probably noticed that the citations look slightly different depending on the citation style being used. It's important that you are able to interpret citations so that you can locate the articles you're looking for; if you're unsure about how to read citations, see the tutorial, Anatomy of a Citation, on the library's Tutorials page.

To locate this or any other article, you need to begin by determining if the journal is available either in print in the library or in one of the online databases available on the library's web site.

Let's walk through that process using this particular citation.

# Antioch University New England

Quick Links

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**Please Note**

The library website and all resources and services (including Horace, Interlibrary Loan, List, and databases) will be **unavailable on Monday, November 15, 2016, from approximately 4:30 p.m. due to server maintenance.** Please plan accordingly!

**Check It Out!**

**Featured Resource**

[Bibliography of Native North Americans](#) is a bibliographic database covering all aspects of North American culture, history, and life. BNNA contains citations for books, essays, articles, and government documents of the United States and Canada. This resource covers a wide range of topics including archaeology, multicultural relations, gaming, governance, and literacy. Dates of coverage for included content range from the sixteenth century to the present.

To find the article from our citation, we're first going to look for the journal in which it was published. To locate a journal, go to the library's home page. From here, select the "Journals A-Z list" in the left-hand menu under "Library Quick Links."

The screenshot shows the Antioch University New England library website. The header features the university's name in a cursive font and a "Quick Links" button. The left sidebar contains navigation menus for "Library Home", "Library Quick Links", "Research Resources", "Help", "Services", and "About the Library". The main content area is titled "JOURNALS A-Z" and includes a breadcrumb trail: "ANE Home > Library > Subjectguides". Below the title, there is a search section for finding journals by title or ISSN, with a search box and a "Search" button. A note states that the list includes all journals available through ANE Library subscriptions. Below this, there is a "Browse journals by title" section with a row of letter links from 0-9 to Z. Finally, there is a "Browse journals by subject" section with a dropdown menu and a "Search" button.

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## JOURNALS A-Z

**Find** journals by title or ISSN

Title begins with

This list includes all journals available through ANE Library subscriptions: electronic, print, or ROM

**Browse** journals by title

[0-9](#) [A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#)

**Browse** journals by subject

-- Please select a subject category --

This will bring you to the search page for journals. Using the drop-down menu, you can search for journals in several different ways.

Antioch University New England Quick Links

[ANE Home](#) > [Library](#) > [Subjectguides](#)

## JOURNALS A-Z

**Find** journals by title or ISSN

Title begins with

Title begins with | Title equals | Title contains all words | ISSN equals

Select the text box

0-9 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

**Browse** journals by subject

-- Please select a subject category --

---

If you know the exact title, you need only type the first few words and choose "title begins with" from the drop-down menu. Or if you're unsure of the exact title, you can type in one or two words that you think appear in the title and choose "title contains all words."

The screenshot shows the Antioch University New England library website. The header features the university's name in a cursive font and a "Quick Links" button. The left sidebar contains navigation menus for "Library Home", "Library Quick Links", "Research Resources", "Help", "Services", and "About the Library". The main content area is titled "JOURNALS A-Z" and includes a breadcrumb trail: "ANE Home > Library > Subjectguides". Below the title, there are two search options: "Find journals by title or ISSN" and "Browse journals by title". The "Find" section has a dropdown menu set to "Title begins with", a text input field containing "college", and a "Search" button. A callout box points to the text input field with the text "Select the text box". Below this, a note states: "This list includes all journals available through ANE Library subscriptions: electronic, print, CD-ROM". The "Browse" section has a horizontal list of letters from "0-9" to "Z". Below that, there is a "Browse journals by subject" section with a dropdown menu set to "-- Please select a subject category --" and a "Search" button. A dashed horizontal line is positioned below the subject search section.

Let's search using "title begins with," and use the first word in the title of the journal we're looking for, in this case "college."

Antioch University New England
Quick Links

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## JOURNALS A-Z

**Find** journals by title or ISSN

This list includes all journals available through ANE Library subscriptions: electronic, print, or CD-ROM

**Browse** journals by title

[0-9](#) [A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#)

**Browse** journals by subject

---

Click the **Search** button

Antioch University New England
Quick Links

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[0-9](#)
[A](#)
[B](#)
[C](#)
[D](#)
[E](#)
[F](#)
[G](#)
[H](#)
[I](#)
[J](#)
[K](#)
[L](#)
[M](#)
[N](#)
[O](#)
[P](#)
[Q](#)
[R](#)
[S](#)
[T](#)
[U](#)
[V](#)
[W](#)
[X](#)
[Y](#)
[Z](#)

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10 records retrieved for the search: Title begins with "college"

**College & research libraries** (0010-0870)  
 from 07/01/1998 to present in [OhioLINK Education Abstracts](#)

**College & university media review** (1075-8496)  
 from 09/01/2000 to present in [OhioLINK Education Abstracts](#)

College health  
 See: **Journal of American college health** (0744-8481)  
 from 01/01/1994 to present in [OhioLINK Academic Search Premier](#)  
 from 01/01/1996 to present in [OhioLINK Education Abstracts](#)  
 from 03/01/1997 to present in [ProQuest Psychology Journals](#)

**College Heights herald**  
 from 02/17/1998 to present in [LexisNexis Academic](#)

**College literature** (0093-3139)  
 from 02/01/1990 to present in [OhioLINK Academic Search Premier](#)  
 from 02/01/1995 to present in [OhioLINK Education Abstracts](#)

Now we've got a list of journals whose titles begin with College. We can scroll down to find the particular journal we're looking for.

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Hours

**Search Horace**



Keyword ▼



from 09/01/2000 to present in [OhioLINK Education Abstracts](#)

**College health**

See: **Journal of American college health** (0744-8481)

from 01/01/1994 to present in [OhioLINK Academic Search Premier](#)

from 01/01/1996 to present in [OhioLINK Education Abstracts](#)

from 03/01/1997 to present in [ProQuest Psychology Journals](#)

**College Heights herald**

from 02/17/1998 to present in [LexisNexis Academic](#)

**College literature** (0093-3139)

from 02/01/1990 to present in [OhioLINK Academic Search Premier](#)

from 02/01/1995 to present in [OhioLINK Education Abstracts](#)

from 2003 to present in [OhioLINK Electronic Journal Center](#)

**COLLEGE MANAGER**

from 09/01/2000 to 01/01/2001 in [LexisNexis Academic](#)

**College science teaching**

See: **Journal of college science teaching** (0047-231X)

from 1986 to 1993 in Print Collection at ANE Library

from 05/01/2005 to present in [OhioLINK Education Abstracts](#)

**College student journal** (0146-3934)

from 03/01/1996 to present in [OhioLINK Education Abstracts](#)

from 06/01/1996 to present in [OhioLINK Academic Search Premier](#)

from 09/01/2002 to present in [ProQuest Psychology Journals](#)

**College teaching** (8756-7555)

from 01/01/1990 to present in [OhioLINK Academic Search Premier](#)

from 01/01/1996 to present in [OhioLINK Education Abstracts](#)

**COLLEGE VOICE**

from 02/19/1998 to present in [LexisNexis Academic](#)

Under each journal title, you'll see databases which include that journal. If the ANE Library has print copies of a journal that will also be noted here.

It's wickd important to check the years that are covered by the database or in our print collection. Sometimes you'll find a journal on the list, but the year your article was

published is not within the timespan noted. If this were the case, you could request the article through Interlibrary Loan/Document Delivery.

The article we're looking for was published in 2005 and all of the databases that have College Student Journal include that year.

We can go to one of the databases that provides College Student Journal by clicking on the title of the database underneath the title of the journal.

If you are off-campus, you will need to log in to the database. If you are unfamiliar with log in procedures for the Library's databases, go to the Passwords section of the

Library's Web site, which is accessible from the left-hand menu on any page.

EBSCOhost - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://web.ebscohost.com.proxy.ohiolink.edu:9099/ehost/d> Go

EBSCO Research Databases

New Search | Folder | Preferences | New Features! | Help

Basic Search Advanced Search Visual Search Choose Databases

OhioLINK

Sign In to My EBSCOhost

Keyword | Publications | Subject Terms | Cited References | Indexes | Images

Database: Academic Search Premier Publications

Publications Folder is empty.

Previous Record | Next Record

Search within this publication Journal Alert

Publication Details For "College Student Journal"

**Title:** College Student Journal

**ISSN:** 0146-3934

**Publisher Information:** Project Innovation, Inc.  
PO Box 8508  
Spring Hill Station  
Mobile Alabama 36689-0826  
United States of America

**Bibliographic Records:** 06/01/1996 to present

**Full Text:** [06/01/1996 to present](#)

**All Issues**

- [+ 2006](#)
- [+ 2005](#)
- [+ 2004](#)
- [+ 2003](#)
- [+ 2002](#)
- [+ 2001](#)
- [+ 2000](#)
- [+ 1999](#)
- [+ 1998](#)
- [+ 1997](#)
- [+ 1996](#)

Link to this <http://proxy.ohiolink.edu:9099/login?url=http://www.ebscohost.com.proxy.ohiolink.edu:9099/ehost/d>

javascript: \_\_doPostBack('ctl00\$ctl00\$MainContentArea\$MainContentArea\$lnkSear Internet

We're now in the database. At this point, we can browse the journal by year of publication and volume and issue by clicking on any of the years listed on the right. But since we know exactly which article we want, it will be easier to use the "search within this publication" option to find the article we're looking for.

The screenshot shows the EBSCOhost search interface within a Microsoft Internet Explorer browser window. The address bar displays the URL: <http://web.ebscohost.com.proxy.ohiolink.edu:9099/ehost/s>. The main search area features a search bar with the text "Find: JN \"College Student Journal\"". Below the search bar are three additional search boxes, each preceded by an "and" dropdown menu, and a "Search" button. The search results are currently empty, as indicated by the "Folder is empty" message. The "Refine Search" section is visible, showing options to limit results by "Full Text", "Peer Reviewed", "Cover Story", and "Journal". The "Full Text", "Peer Reviewed", and "Cover Story" options are unchecked. The "Journal" option has a text input field next to it. The interface also includes navigation links like "New Search", "Folder", "Preferences", and "New Features!", and a "Sign In to My EBSCOhost" link.

Notice that the database inserted the journal title into the first search box. We just need to add the author or title in another search box to find the article.

The screenshot shows the EBSCOhost search interface within a Microsoft Internet Explorer browser window. The address bar displays the URL: <http://web.ebscohost.com.proxy.ohiolink.edu:9099/ehost/s>. The page header includes navigation links such as "New Search", "Folder", "Preferences", "New Features!", and "Help". The main search area features a "Find:" field with the text "JN \"College Student Journal\"". Below this, there are additional search criteria: "and" followed by "succeeding in graduate school", and another "and" followed by an empty field. A dropdown menu is open, showing a list of search fields: "Select a Field (optional)", "TX All Text", "AU Author", "TI Title", "SU Subject Terms", "AB Abstract or Author-Supplied Abstract", "KW Author-Supplied Keywords", "GE Geographic Terms", "PE People", "PS Reviews & Products", "CO Company Entity", "IC NAICS Code or Description", "DN DUNS Number", "TK Ticker Symbol", "SO Journal Name", "IS ISSN (No Dashes)", "IB ISBN", and "AN Accession Number". The "TI Title" option is highlighted. To the left, the "Refine Search" section is visible, with checkboxes for "Full Text", "Peer Reviewed", and "Cover Story". The "Journal" checkbox is also present. The browser's status bar at the bottom shows "Done" and "Internet".

We'll use the title in this case, and choose that particular option from the drop-down menu.

The screenshot shows the EBSCOhost search interface within a Microsoft Internet Explorer browser window. The browser's address bar displays the URL: `http://web.ebscohost.com.proxy.ohiolink.edu:9099/ehost/s`. The EBSCOhost logo and navigation menu are visible at the top, including options for 'Basic Search', 'Advanced Search', 'Visual Search', and 'Choose Databases'. The search query is entered in the 'Find' field as: `JN "College Student Journal"` in `Select a Field (optional)`, followed by `and` `succeeding in graduate school` in `TI Title`. The search is performed in the `Academic Search Premier` database. Below the search results, the 'Refine Search' section is active, showing options to limit results by 'Full Text', 'Peer Reviewed', and 'Cover Story', each with an unchecked checkbox. A 'Reset' button is also present in the refine search area.

The screenshot shows a Microsoft Internet Explorer browser window displaying the EBSCOhost search results page. The address bar shows the URL: <http://web.ebscohost.com.proxy.ohiolink.edu:9099/ehost/n>. The search results are for the query: "JN 'College Student Journal' AND TI succeeding in graduate school". The search was performed in the Academic Search Premier database. The results page shows 1.1 of 1 results on page 1, sorted by Date. The search criteria are: Find: "JN 'College Student Journal'" in "Select a Field (optional)", and "succeeding in graduate school" in "TI Title", and an empty field in "Select a Field (optional)", all in "Academic Search Premier". The search results list one article: 1. [SUCCEEDING IN GRADUATE SCHOOL ONLINE: TIPS FROM SUCCESSFUL STUDENTS](#). By: Payne, Denise A.; Johnson, Julie M.. *College Student Journal*, Mar2005, Vol. 39 Issue 1, p117-128, 12p; (AN 16663187). Below the citation, there are links for [HTML Full Text](#) and [Find It!](#). The page also includes a "Narrow Results by Subject" sidebar with links for [OPEN learning](#), [DISTANCE education](#), [INTERNET in education](#), [GRADUATE students](#), and [COLLEGE students](#). The browser window title is "EBSCOhost - Microsoft Internet Explorer".

We've now found the article. Notice that underneath the citation, there is an option for full-text.

EBSCOhost - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://web.ebscohost.com.proxy.ohiolink.edu:9099/ehost/d> Go

EBSCO Research Databases [New Search](#) | [Folder](#) | [Preferences](#) | [New Features!](#) | [Help](#)

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[Sign In to My EBSCOhost](#) [Keyword](#) | [Publications](#) | [Subject Terms](#) | [Cited References](#) | [Indexes](#) | [Images](#)

◀ 1 of 1 ▶ [Result List](#) | [Refine Search](#) | [Print](#) | [E-mail](#) | [Save](#) | [Export](#) | [Add to folder](#)

View: [Citation](#) | [HTML Full Text](#) | [Cited References\(5\)](#)

**Title:** *SUCCEEDING IN GRADUATE SCHOOL ONLINE: TIPS FROM SUCCESSFUL STUDENTS.*, By: Payne, Denise A., Johnson, Julie M., College Student Journal, 01463934, Mar2005, Vol. 39, Issue 1

**Database:** *Academic Search Premier*

**SUCCEEDING IN GRADUATE SCHOOL ONLINE: TIPS FROM SUCCESSFUL STUDENTS** [Find More Like This](#)

Contents	
<a href="#">Table 1 Online Resources for Academic Writing</a>	The purpose of this project was to provide a resource for distance education <i>graduate</i> students or their instructors to help students excel in their online programs. The researchers interviewed 15 people, consisting of current students and recent <i>graduates</i> . Participants provided information about the nature of online courses, why these courses were advantageous, and how they were planning to use their degrees. Participants also shared tips for applying to <i>graduate school</i> , communicating with advisors and professors, scheduling classes, buying textbooks, excelling in class, using technology, finding research articles, writing papers, managing time, writing anthesis or first
<a href="#">References</a>	

Done Internet

And that's all that's involved in finding an article through the library's Web site.

Don't forget that if you are unable find a journal on the library's shelves or in an online database that you can request the article through our Interlibrary loan/document delivery service listed on the library's home page.



## Library Quick Tip

# FINDING AN ARTICLE Using a Citation

Thanks for viewing this mini-tutorial.

Please call, e-mail, or visit us in the library if you have additional questions or need help with your research.