

Antioch University New England Tuition Exchange Program Review and Selection of Export Scholarship Students

The Tuition Exchange (TE) provides a reciprocal scholarship exchange program for family members of benefited Antioch New England employees among its members of over 530 colleges and universities located in 46 states and the United Kingdom.

The primary obligation of a member institution is to maintain a balanced exchange pattern, a reasonable match between student 'exports' and student 'imports'. A member institution may import as many as it wishes. It may not, however, export more than it imports. Institutions with many candidates seeking TE scholarships usually limit awards offered.

All students must apply for admission to the institution they wish to attend and that institution determines admission and admission procedures.

The following guidelines are applicable to Antioch New England employees who participate in the TE program.

1. **ELIGIBLE EMPLOYEE:** Any currently employed Antioch New England benefited employee who has completed three years of continuous benefited service as of September 1 of the current academic year.
2. **FAMILY MEMBER:** Spouses and dependent children. A dependent child must be under age 25 at the start of each academic year and must have been claimed as a dependent on the employee's most recently filed federal tax return.
3. **CANDIDATE:** The family member of an eligible employee who has been certified by Antioch New England for full-time study at a college or university that participates in the TE program. Scholarships are granted for undergraduate and graduate degrees.
4. **MAXIMUM SCHOLARSHIP:** TE scholarships will not exceed the maximum of eight semesters per employee.
5. Tuition Exchange Liaison Officer is Kathleen M. Curtiss

By September 15 of each academic year family members of Antioch New England who wish to be considered for TE for the following September will notify the TE Liaison Officer of intent and formally register. Registration must be completed twelve months in advance.

6. By November 1 of each academic year, Antioch New England will determine which new students can be certified.

7. If the number of applicants is equal to the number of slots available, each applicant will be given the opportunity to seek a TE scholarship. Antioch New England will sponsor the prospective student by certifying him or her as a TE candidate and sending notice of certification to as many as six TE member schools to which the candidate has applied.
8. If the number of prospective candidates exceeds the number of slots, candidates will be selected on the following priority ranking:
 - 1) First priority will be given to dependent children of eligible employees. Among eligible applications, priority will be given based on employment seniority of the employee. Seniority is based on years of continuous service as a benefited employee at Antioch New England. Among applicants whose parents have the same years of seniority, priority will be determined by financial need as measured by the Free Application for Federal Student Aid (FAFSA).
 - 2) Second priority will be given to spouses of eligible employees.