

“The camaraderie, contacts, knowledge and experts make it very worthwhile. Sign up early to make sure you get a spot!”

Walt Hooker, Town of Deerfield

“This course can be one of, if not the most, significant factors to being a successful selectman.”

G.T. Don Gangemi, Town of Alexandria

“I was able to walk away with a lot of helpful scenarios that we all discussed, even with my four years’ experience.”

Ed Andersen, Town of Goshen

“I got a lot of great information that I have been able to cite in meetings. Knowing that the scenarios are actual cases and how they were resolved was great too.”

Norman J. Boudreau, Town of Tilton

“Networking with other participants was the most gratifying—everything presented was valuable to me as a new selectman. The books provided are also a wonderful resource and I’ve already used them.”

Karen Sheldon, Town of Salisbury

“It provided me with an excellent overview. Meeting my peers from other towns and realizing I was not alone in my ignorance of the operations of a town...”

John Penacho, Town of Greenland

“The time spent here has had a tremendous pay back and can really make the job of selectman go more smoothly. The return on investment is short!”

Charles G. Hanson, Town of Center Harbor

“I continue to be surprised by the breadth and depth of the resources available to the towns. I think the greatest benefit of this program is introducing the Selectmen to the presenters, making the resource pool even greater.”

Curtis Merrick, Town of Dublin



A Selectperson Institute training session.

“All four sessions were extremely valuable and informative. . . They will help me to perform my duties in my position as a selectboard member more effectively.”

Margaret Schillemat, Town of Nelson



For more information, contact:

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THE NEW HAMPSHIRE SELECTPERSON INSTITUTE

2011 Program Calendar

*Offered exclusively in
New Hampshire by*



**The Local Government Center and
Antioch New England Institute**

What is the New Hampshire Selectperson Institute?

An intensive, hands-on training program designed exclusively for experienced *and* newly elected members of the board of selectmen.

Who can attend?

All current selectmen in New Hampshire can apply.

When is the training held?

Four Saturdays, 8:30 AM to 4 PM; see schedule at right.

Where are the sessions held?

The New Hampshire Local Government Center, 25 Triangle Park, Concord, New Hampshire.

Why should I attend?

This is a unique opportunity for both experienced *and* new selectboard members to share and learn from their experiences, successes, and challenges addressing the work of their communities.

The Selectperson Institute provides...

- A confidential environment to hone leadership skills, share experiences, and build relationships with fellow selectmen.
- Emphasis on effectively engaging the public in local governance.
- Opportunities to brainstorm solutions to common concerns experienced in participants' communities.
- Possible preferred rates on New Hampshire LGC insurance contributions.

How much does it cost?

\$100 covers all four sessions including food and a participant manual.

Who delivers the training?

Presenters at Institute sessions include current or former selectboard members, town managers, public works directors, management consultants, planners, human resource professionals, attorneys, risk-management specialists, financial experts, and media professionals. All sessions combine presentations with small and large group applications, including reviewing real-world examples of challenges faced by selectboard members.

How do I enroll?

Mail the completed application with your \$100 check to: Antioch New England Institute, 40 Avon Street, Keene, NH 03431. Please include any specific questions and concerns to which you need the answers—we'll do everything we can to ensure that we address your needs during the training.

“The variety and quality of speakers was excellent. Each session could have been a full day on the individual topics—and the information caused lots of interest and awareness about duties and scope of Selectboard responsibilities. Excellent investment of four Saturdays.”

Shelagh Connelly, Town of Holderness

2011 New Hampshire Selectperson Institute Schedule

Session 1	Session 2	Session 3	Session 4
Saturday, April 30	Saturday, May 21	Saturday, September 24	Saturday, October 15
All Sessions include coffee, pastries, drinks and a catered lunch.			
Welcome and Introductions	Personnel and Risk Management	Municipal Roads and Bridges	Approaches for Balancing Conservation and Development in a Community
The NH Right-to-Know Law		Effective Communication with Town Employees and the Public	Successful Budgeting Strategies for your Community
Lunch Break (provided)			
The Role of Selectpersons in Planning and Zoning	Working with the Media and Communicating with Citizens	Public Safety and the Role of the Selectboard	Financial Management and Internal Controls
In-Basket: Strategies for Dealing with Day-to-Day Challenges	Creating Community Vision: Building Partnerships and Volunteerism	Strategies for Securing Grant and Other Funds	Program Evaluation and Graduation

Program and schedule subject to change