

### **List of Options/Steps for LEC's**

1. Organize: Create a Local Energy Committee.  
Please view the NH Energy Committee Handbook for guidance
2. Establish a Mission Statement: Please view the NH Energy Committee Handbook for guidance
3. Present to Select Board on project to get support. Possibly pass template resolution. Town employees will support initiative through resolution passed. Present PowerPoint to Select Board on why move forward. Use Sample PP on LEC Introduction
4. Inventory (Municipal and Regional): Please use EPA Portfolio Manager (PM) to inventory Municipal Buildings.
5. Inventory (Schools): Please contact the Jordan Institute to see if they are working with your school. Please view the NH Energy Committee Handbook for guidance.
6. Inventory (Households): Please contact the NH Carbon Challenge to learn more information about residential inventorying. Please view the NH Energy Committee Handbook for Guidance.
7. Inventory (Businesses and Associations): Please visit the Clean Air Cool Planet web site that offers guidance to greening a small business or association.  
[www.cleanair-coolplanet.org/OfficeFootprint.php](http://www.cleanair-coolplanet.org/OfficeFootprint.php)
8. Outreach to Residential Sector: Work with LEC to communicate to their residential sector for reductions.
9. Outreach to Business Sector: Work with LEC to work With Chamber of Commerce and local businesses.
10. Outreach to Other Community Organizations and Associations. For example, churches, rotary, and other civic organizations.
11. Create Action Recommendations: Create Report, PowerPoint and Recommendations on results of the Inventory. PowerPoint based on sample PP available on Web Site.
12. Master Plan Integration: Review Master Plan and address conflicts between goal to reduce energy usage and Master Plan.
13. Energy Chapter in Master Plan: Create an Energy Chapter in Master Plan based on recommendations of Action Plan.

14. Review Zoning Ordinances, Municipal Policy and/or CIP: Review zoning ordinances, policies, site plan/subdivision review and CIP process for conflicts from goal to reduce energy usage.
15. Presentations: Begin presentations to the Municipal Officials, Planning Board, Zoning Board, and community organizations on inventory results.
16. Events: Begin outreach events to inform and galvanize the community. Examples of events can include: Energy Fairs, EPA Change a Light Day, Earth Day, Bike/Walk to Work Day
17. Begin Projects: Please view the NH Energy Committee Handbook and the Clean Air Cool Planet Community Toolkit for guidance. [www.cleanair-coolplanet.org/for\\_communities/toolkit\\_home.php](http://www.cleanair-coolplanet.org/for_communities/toolkit_home.php) Also request assistance from the Local Energy Committee Working group.
18. Financial Tools: Explore financial tools you can propose to municipal officials for implementing projects. Use Version 2 of Handbook for resources.