

Group Problem Solving Checklist

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1. Understand the problem.

We know the meaning of all the words.

We know all the parts of the problem that have to be done.

We have written down our questions about the problem.



2. Brainstorm ideas for a solution.

We set a time limit for brainstorming.

We agreed to hear all ideas without "putdowns."

We made a list of our ideas.



3. Decide on the best ideas.

We decided what qualities a good idea would have.

We chose the ideas that seemed good.

We tested each idea to see what would happen if we used it.

We decided on one best idea to use to solve the problem.



4. Make a plan to do the work.

We listed all the tasks that needed to be done.

We decided on the best order for these tasks.

We divided up the tasks equally in our group.

We set a time limit for each task.

We know when the group needs to be finished working on the solution to the problem.