
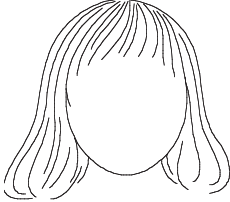
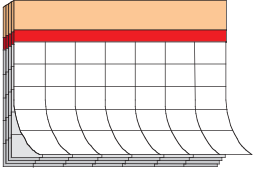


Make a Plan for Your Work

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| In what order? | What has to be done?  | Who should do it?  | When should it be finished?  |
|-----------------------|--|---|---|
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